



STATE EMERGENCY **SERVICE VOLUNTEERS** **ASSOCIATION**

- 1. NOTICE OF 2023 ANNUAL GENERAL MEETING**
- 2. AGENDA ITEMS**
- 3. NOMINATIONS RECEIVED FOR VACANCIES**
- 4. SPECIAL RESOLUTION**
- 5. MEMBER DELEGATE FORM**

1 ANNUAL GENERAL MEETING

The Annual General Meeting of the above Association will be conducted as below:

DATE OF AGM: 10th September 2023

LOCATION: Studio 2
Crown Perth
Gt Eastern Highway
Burswood WA 6100

TIME: 0900hrs (9.00am)

The AGM will be held on the Sunday following the WAFES Conference at Crown Perth.

If unable to attend, but wish to be present via a TEAMS link, please advise the SESVA Returning Officer when returning the Member Delegate form.

Details of the TEAMS meeting will be forwarded to each Delegate who requests the TEAMS link before the meeting day.

Please ensure forms are received by the SESVA Returning Officer by the due date, otherwise your Unit will not be able to vote.

2 ANNUAL GENERAL MEETING 2023 AGENDA

1. Declaration of meeting opening
2. Record of Attendance/Apologies
3. Register of Unit Delegates
4. Disclosure of Interest
5. Minutes of AGM 2022
6. Matters arising from the minutes
7. President's report
8. Treasurer's report
9. The President declares the relevant positions vacant;
10. Returning Officer declares appointments
11. Membership Fee
12. Appointment of Auditor
13. Relevant Notified Business
14. Closure of meeting

3 NOMINATIONS FOR VACANCIES

President	- 1 x nomination received
Vice President South	- 1 x nomination received
Lower South West	- 1 x nomination received
South West	- 1 x nomination received
North Coastal	- 1 x nomination received
South East	- 1 x nomination received
Goldfields-Midlands	- 1 x nomination received

4 MEMBER DELEGATE

All Units are eligible to vote. Each member Unit has one vote.

The attached member delegate form must be received by the SESVA Returning Officer by **9th September 2023**, to enable a member delegate to vote for their Unit. The form must be signed by both the delegate and the Unit Authorising Officer (Local Manager).

Please forward a copy of the signed form to the SESVA Returning Officer
sesva.secretary@ses-wa.asn.au

PLEASE NOTE: Without submitting a member delegate form, you will not be able to vote for your Unit or have a say at the AGM. This is a requirement of the constitution and cannot be altered at this Annual General Meeting.

Allen Gale

Secretary, SES Volunteers Association of WA (inc.)

Mob: 0419 935 497

Email: sesva.secretary@ses-wa.asn.au

Web: www.ses-wa.asn.au



SES VOLUNTEERS ASSOCIATION of WA (Inc)
MEMBER DELEGATE FORM
ANNUAL GENERAL MEETING
 09:00am Studio 2, Crown Burswood
SUNDAY 10 SEPTEMBER 2023

Please complete Unit email address details to ensure your Unit can be contacted.

UNIT NAME
SES REGION
UNIT POSTAL ADDRESS

MEMBER DELEGATE	
NAME	
POSTAL ADDRESS	
PHONE	MOBILE
EMAIL ADDRESS	
SIGNATURE	DATE

UNIT AUTHORISING OFFICER	
NAME	
POSITION	
EMAIL ADDRESS	
SIGNATURE	DATE

Do you wish to receive the TEAMS Meeting Link to attend the AGM: YES / NO

If YES, please advise Email address: _____

Completed forms must be returned by close of business on 9th September 2023

Please return via email, marked; Attention SESVA Returning Officer

Email: sesva.secretary@ses-wa.asn.au

Returning forms to any other email address may result in the form not being received by the Returning Officer in time.