

# CALL FOR EXPRESSIONS OF INTEREST

**Subject:** Scholarship available for SES VA organisations for the 23<sup>rd</sup> IAVE World Volunteer Conference

## **SUMMARY:**

- Volunteering Australia (VA) is hosting the above Conferences on behalf of the International Association for Volunteer Effort (IAVE).
- The 23<sup>rd</sup> IAVE World Volunteer Conference will be held 17-20 September, 2014 at the Gold Coast Convention Centre.
- The Australian Government Attorney-General's Department has generously provided \$150,000 to support scholarships for Australian emergency management volunteers to attend the conference.
- The AEMVF has agreed to allocate scholarships in accordance with proportionate allocations used for the previous National Volunteer Summit.
- AEMVF Member organisations are able, and encouraged, to increase the participation of their respective volunteers through offering full and partial scholarships and providing supplementary funding to do so.
- **The SES Volunteer Associations are represented on the AEMVF and as a result, there is ONE scholarship (\$3000) available for an SES VA member.**

The following details the arrangements for these scholarships:

### **1. OBLIGATIONS FOR SCHOLARSHIP AWARDEES**

All scholarship attendees will be required to participate in and contribute to two (2) Focus/Steering Groups, one from the Youth component and one from the main conference, to develop an outline of the key findings and provide recommendations.

It is envisaged that this process would be carried out at the conferences and online.

All scholarship attendees will also be required to complete a post conference evaluation questionnaire to be provided to AEMVF, which will assess the responses and make appropriate recommendations for change.

**Note: Please make sure your scholarship attendees are aware of the foregoing obligations.**

### **2. ALLOCATION OF SCHOLARSHIP FUNDS**

The AEMVF has determined to allocate scholarships in accordance with proportionate allocations used for the previous National EM Volunteers Summit.

The following table outlines the allocations:

Organisation	World Conference	Youth Conference	\$ Allocation (1000)
ADRA	1	1	6
ACES	4	1	15
AFAC	5	2	21
AIES	1	—	3
Anglicare	2	1	9
ARC	4	1	15
AVCGA	2	1	9
Ambulance	2	1	9
Fire Brigades Assoc.	1	—	3
NSW Marine	1	1	6
St John	4	2	18
Salvation Army	1	1	6
<b>SESVA</b>	<b>1</b>	—	<b>3</b>
SLSA	5	2	21
VRA	1	1	6
<b>TOTALS</b>	<b>35</b>	<b>15</b>	<b>150,000</b>

### 3. ELIGIBLE SCHOLARSHIP EXPENSES

Scholarships can cover travel, accommodation and registration expenses only.

Travel includes air/bus/train expenditures and transfers from/to airport/train/bus terminals and Conference venues.

Accommodation expenses for the World Conference is limited to 3 or 4 nights – TBC.

**Scholarship funds do NOT include incidental and sustenance expenses.**

#### **4. ACQUITTAL OF SCHOLARSHIP FUNDS**

Volunteering Australia (VA) is obligated to provide a full acquittal of funds expended on these scholarships.

Therefore AEMVF member **organisations receiving scholarships funds will need to provide proof of expenditure for any expenses incurred over and above the costs expended on air travel, accommodation and registration fees** which are managed through the conference secretariat.

Details to be provided

#### **5. EXPRESSIONS OF INTEREST (EOI) FROM SES VOLUNTEERS ASSOCIATION MEMBERS**

Interested SES Volunteer Association members are invited to submit Expressions of Interest

EOIs should include:

- Applicant Name,
- Organisation,
- Unit Name,
- Role in SES,
- Experience in SES,
- Expected Benefit from Conference Attendance
- Agreement to comply with the conditions and obligations listed above
- Cost estimates for travel, accommodation and registration.

The EOIs for WA must be sent to;

**SESVA.office@gmail.com or PO Box 395 Guildford, WA 6935**

#### **6 SELECTION PROCESS**

Expressions of Interest should be received at the relevant Volunteers Association State Office not later than Close of Business, Friday, 25 July 2014.

Each State Office will select one candidate and the Chairpersons/Presidents of the Volunteer Associations will select the successful applicant from those.

#### **7 MORE CONFERENCE INFORMATION**

More Conference information is available at [www.iave2014.org](http://www.iave2014.org).