

Notice of Annual General Meeting

1. Notice of 2026 Annual General Meeting
2. Agenda Items
3. Nominations Received for Vacancies
4. Member Delegate Information

1. Annual General Meeting

Notice is hereby given that the 2026 Annual General Meeting (AGM) of the SES Volunteers Association of WA (Inc.) will be conducted as follows:

Date: Saturday, 12 September 2026

Venue: DFES North East Regional Office, Lecture Theatre, 91 Leake Street, Belmont WA 6104

Time: 0900 hrs (9.00 am)

This year's AGM will be held on the Saturday, one week after the W-AFAC Conference.

Members who are unable to attend in person but wish to participate via Microsoft TEAMS are requested to advise the SESVA Returning Officer of the email address to which the TEAMS meeting link should be sent when returning the Member Delegate Form.

TEAMS meeting details will be forwarded to each delegate who requests a TEAMS link prior to the meeting date.

To be eligible to vote, the Member Delegate Form must be received by the SESVA Returning Officer no later than Friday, 11 September 2026. Units that fail to submit the form by the due date will not be eligible to vote.

Completed forms should be emailed to: sesva.secretary@ses-wa.asn.au

2. Annual General Meeting 2026 Agenda

1. Declaration of Meeting Opening
2. Record of Attendance and Apologies
3. Register of Unit Delegates
4. Disclosure of Interest
5. Confirmation of Minutes – AGM 2025
6. Matters Arising from the Minutes
7. President's Report
8. Treasurer's Report
9. President Declares Relevant Positions Vacant
10. Returning Officer Declares Appointments
11. President Invites Nominations from Members for Positions Remaining Unfilled
12. Conduct Election for Positions Remaining Unfilled (if nominations are received)
13. Membership Fee
14. Appointment of Auditor
15. Relevant Notified Business – Amendment to SESVA Constitution
16. Closure of Meeting

3. Nominations Received for Vacant Positions

Pilbara:	1 nomination received
Midwest-Gascoyne:	1 nomination received
Upper Great Southern:	1 nomination received
Great Southern:	1 nomination received
North Coastal (Metro):	1 nomination received
Vice President – Metro:	1 nomination received
Vice President – North:	1 nomination received

There were no valid nominations were received for the following positions:

Lower South West South West North East (Metro) Kimberley

4. Member Delegate Information

All member Units are eligible to vote at a general meeting. Each Unit is entitled to one vote.

The attached Member Delegate Form must be received by the SESVA Returning Officer by Friday, 11 September 2026 to authorise a delegate to vote on behalf of their Unit.

The form must be signed by the nominated Delegate and the Unit Authorising Officer (Local Manager).

The document can also be signed electronically using:

1. Adobe Acrobat Digital ID
2. Adobe Acrobat Reader
3. Microsoft Edge, or
4. Google Chrome.

Completed forms should be forwarded to: sesva.secretary@ses-wa.asn.au

Without a submitted Member Delegate Form, a Unit will not be able to vote or participate in decision-making at the AGM. This requirement is mandated by the SESVA Constitution and cannot be altered at the Annual General Meeting.

Allen Gale ESM

Secretary / Returning Officer

Mobile: +61 419 935 497

Email: sesva.secretary@ses-wa.asn.au

Website: www.ses-wa.asn.au

SES VOLUNTEERS ASSOCIATION of WA (Inc)

MEMBER DELEGATE FORM

ANNUAL GENERAL MEETING

09:00am DFES North East region office, Lecture Theatre, 91 Leake St, Belmont WA

SATURDAY 12th SEPTEMBER 2026

Please complete Unit email address details to ensure your Unit can be contacted.

UNIT DETAILS
UNIT NAME
SES REGION
UNIT POSTAL ADDRESS

MEMBER DELEGATE	
NAME	
POSTAL ADDRESS	
PHONE	MOBILE
EMAIL ADDRESS	
SIGNATURE	DATE

UNIT AUTHORISING OFFICER	
NAME	
POSITION	
EMAIL ADDRESS	
SIGNATURE	DATE

Do you wish to receive the TEAMS Meeting Link to attend the AGM? YES / NO

If YES, advise the Email address for sending the link: _____

Completed forms must be returned by close of business on 11th September 2026 via email marked; **Attention SESVA Returning Officer** sesva.secretary@ses-wa.asn.au

Returning forms to any other email address may result in the form not being received by the Returning Officer in time.